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ECB-PUBLIC
UPDATABLE

RECORD OF PROCESSING ACTIVITY

Staff Performance Management & Development procedures

1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

European Central Bank

Sonnemannstrasse 22

60314 Frankfurt am Main

Germany

E-mail: info@ecb.europa.eu

Organisational unit responsible for the processing activity: Directorate General Human Resources, Division Talent Management

Data Protection Officer (DPO): DPO@ecb.europa.eu

2. Who is actually conducting the processing activity?

The data is processed by the ECB itself

The organisational unit conducting the processing activity is:

Directorate General Human Resources (DG-HR)

3. Purpose of the processing

The annual review aims to assess the growth of a member of staff's contributions to the work of the ECB, to identify how the staff could develop further their skills and to

suggest the most suitable measures to achieve the agreed development goals.

4. Description of the categories of data subjects

- ECB employee(s)

5. Description of the categories of personal data processed

(a) General personal data:

The personal data contains:

- Personal details (name, address etc)
- Education & Training details
- Employment details
- Other (please give details): *Tasks carried out by member of staff, review of the competencies and performance development activities of member of staff*

6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations

- Data subjects themselves
- Managers of data subjects
- Designated ECB staff members

7. Retention time

PMD forms can be accessed by you, your reviewers and managers in your reporting line up to business area head level, as well as DG-HR colleagues managing the PMD

process for a period of 5 years. PMD forms from previous years are part of your personal file and are stored there for a maximum period of ten years from the date of their completion.