



RECORD OF PROCESSING ACTIVITY

Data processed by the Social Counsellor

1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

European Central Bank

Sonnemannstrasse 22

60314 Frankfurt am Main

Germany

E-mail: info@ecb.europa.eu

Organisational unit responsible for the processing activity: Directorate General Human Resources (DG-HR)

Data Protection Officer (DPO): DPO@ecb.europa.eu

2. Who is actually conducting the processing activity?

- The data is processed by a third party (contractor) or the processing activity is conducted together with an external third party

The current social counsellors are:

Carolin Heurich (Carolin.Heurich.external@ecb.europa.eu)

Kathrin Grossmann (Kathrin.Grossmann.external@ecb.europa.eu)

3. Purpose of the processing

The Social Counsellor is an external consultant who offers professional counselling services aiming at resolution of work-related problems at the ECB. In fact, the Counsellor provides services of an independent and impartial adviser and mediator in order to address employment-related and private problems having impact on the work situation. The ultimate aim is to provide assistance in resolving such problems and as a result to improve the overall working environment at the ECB.

4. Description of the categories of data subjects

- ECB employee(s)
- Externals (agency staff, consultants, trainees or secondees)

5. Description of the categories of personal data processed

(a) General personal data:

The personal data contains:

- Personal details (name, address etc)
- Education & Training details
- Employment details
- Family, lifestyle and social circumstances
- Other (please give details): *All data related to work or personal situation necessary to discuss or solve their problem.*

(b) Special categories of personal data

The personal data reveals:

<input checked="" type="checkbox"/> Racial or ethnic origin <input checked="" type="checkbox"/> Political opinions <input checked="" type="checkbox"/> Religious or philosophical beliefs <input checked="" type="checkbox"/> Trade union membership <input checked="" type="checkbox"/> Genetic data, biometric data for the purpose of uniquely identifying a natural person or data concerning health <input checked="" type="checkbox"/> Data regarding a natural person's sex life or sexual orientation
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<p>6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations</p>
<input checked="" type="checkbox"/> Other (please specify): <i>social counsellor and sub-contractors and employees if authorised by the ECB.</i>

<p>7. Retention time</p>
<p>The data are being kept for 12 months upon the closure of the file.</p>